



**OFFICE OF THE SUPERINTENDENT ~ CATHOLIC SCHOOL SUPPORT SERVICES**

ROMAN CATHOLIC DIOCESE OF BROOKLYN

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March 2, 2020

Dear Parents and Guardians,

We all have seen the rising concern surrounding the novel coronavirus in the news. For many weeks, the Associate Superintendent for Government Programs, Mrs. Joan McMaster of the Office of the Superintendent~Catholic School Support Services has been in communication with federal, state, and city officials monitoring the situation to ensure the health and safety of our Catholic Academies/Parish Schools and evaluating policies and procedures to keep our students and adults safe. I am reaching out to provide additional information.

You will find an attached letter and *Frequently Asked Questions Guide* from the New York City Department of Health with information about the coronavirus and general flu prevention measures. As this situation evolves and changes, the Crisis Management Team from the Office of the Superintendent~Catholic School Support Services will provide further information and guidelines for our Catholic Academies and Parish Schools within the Diocese of Brooklyn.

We encourage all families to practice good hygiene and healthy practices such as washing hands regularly, avoiding close contact with people who are sick, avoiding bringing sick children to school and getting your flu shot to lower the risk of spreading illness.

***Effective Immediately: For students and Catholic Academy/Parish School personnel returning from international travel, the following policy for the Catholic Academies and Parish Schools within the Diocese of Brooklyn is in place:***

***All students and Catholic Academy/Parish School personnel returning from international travel are required to get written medical clearance from their physician before returning to Catholic Academy/Parish School.***

***Parents must submit this written medical clearance letter signed and stamped by a licensed physician to the principal.***

Be assured we will continue to keep you updated in a timely way.

I thank you for your understanding and help in the effort to keep our Catholic Academies and Parish Schools and students safe. If you have any questions regarding this policy, please contact your Catholic Academy/Parish School Principal.

Sincerely,

*Thomas Chadzutko*

Thomas Chadzutko, Ed.D.  
Superintendent~Catholic School Support Services