



# OUR LADY QUEEN OF MARTYRS CATHOLIC ACADEMY

## IMPORTANT LUNCH PROGRAM INFORMATION

August 22, 2019

We just received final approval for OLQMCA's participation in the NYC Free Lunch Program. The NYC Hot Express Lunch menu will be offered to our students starting 9/5/19. There are alternate cold lunches available. We will not offer the peanut butter alternate meal. Please remember that the lunches are not peanut free. The meals will be prepared at the Forest Hills High School and delivered hot to OLQMCA every morning. We will store the meals in newly installed food warmers and refrigerators. They will be distributed at lunchtime. PreK students will continue to receive their meals family-style.

All lunches will be free under the New York City Lunch plan. Meals will need to be ordered monthly through Option C. The **only** choices are: the hot meal of the day (listed on the menu), sunbutter & jelly, cheese sandwich or hummus cup. Each meal will come with 1% milk, a snack and the child's choice of dipping sauce or condiments. Students who have a meal ordered for them will have their meal delivered to their classroom. **ONLY STUDENTS WHO HAVE AN ORDER WILL RECEIVE THE MEALS.**

You should have received your Option C password in an attachment to your summer letter in July. The orders for lunch will be placed through Option C ONLY each month. The NYC Menu will be posted in the Option C File Library and the OLQMCA website in Parent Resources. Parents may review the menu online or in Option C and then make their selections (if any) for their child(ren). Please know that you must order meals for each child separately. The instructions on how to order meals in Option C are attached. Log in to Option C and select Office and then Lunch Orders. At this time, the only available ordering portal is for September 2019. Simply click the choice you would like for each date and select Place Order. You must make the choices for each student individually by selecting their name. We ask parents of students in Nursery, Kindergarten, and grades 1<sup>st</sup> to 8<sup>th</sup> interested in ordering lunch for their student to order by **Wednesday, August 28<sup>th</sup>** to participate in this survey. PreK for All families do not need to order lunch. It is automatically provided to all children enrolled.

An additional requirement for this program is that all parents complete a Family Income Inquiry Form online at [www.myschoolapps.com](http://www.myschoolapps.com). This link is also available on the Parent Resources page of [www.olqmca.org](http://www.olqmca.org). All NYC lunches are free, however the Family Income Inquiry Form gives pertinent information about the academy community to NYC agencies. All income information is based on dollar amount ranges, NOT specific amounts. Also, no information is retained or even visible by anyone at OLQMCA.

Please know that we are very happy to offer this opportunity to our families and will do our best to have a smooth transition to the NYC Lunch Program. We look forward to working together with all of our families for this added benefit. If you have any questions about the Option C portal or the lunch program in general, please contact Kathy Scapp via email at [kscapp@olqmca.org](mailto:kscapp@olqmca.org) or 718-263-2622.