



*Our Lady Queen of Martyrs Catholic Academy*  
*We Answer the Call To Be More*

*Welcome*

We hope this packet will help you get acquainted with our school. Enclosed you will find information on the following:

- **Early Education Program**
- **School Information**
- **2022-2023 Tuition Rates**
- **Before School Program**
- **After School Program**

If you have any further questions after reviewing your packet, please feel free to contact the school office at (718) 263 – 2622, email us at [info@olqmca.org](mailto:info@olqmca.org) or visit our website at [www.olqmca.org/admissions](http://www.olqmca.org/admissions)

**If you have not done so already, please fill out an Inquiry form at [www.olqmca.org/admissions](http://www.olqmca.org/admissions) .**

In our efforts to go green, we have printed information on both sides of the pages.

**PLEASE SEE REVERSE SIDE FOR REGISTRATION REQUIREMENTS**

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## **FINAL REGISTRATION REQUIREMENTS**

### Kindergarten

- Copy of Birth Certificate
- Copy of Baptismal Certificate (*if Catholic*)
- Immunization Record
- PK Report Card (*if applicable*)
- Kindergarten: Registration Fee

### 1<sup>st</sup> – 8<sup>th</sup> Grade

- Copy of Birth Certificate
- Copy of Baptismal Certificate (*if Catholic*)
- Immunization Record
- Recent Report Cards (*Grades 1 - 8*)
- Standardized Test Results (*Grades 4 - 8*)
- 1<sup>st</sup> – 8<sup>th</sup> Grade: Registration Fee

### **Final acceptance decisions are based on the following:**

- Entrance Assessment and Interview scheduled after documentation provided (Kindergarten – 8<sup>th</sup> Grade)
- Sibling of a student presently in school at OLQMCA
- Parishioner-registered in OLQM Parish
- Non-parishioner-Catholic
- Non-parishioner-non-Catholic

**PLEASE NOTE: YOUR CHILD WILL NOT BE CONSIDERED REGISTERED UNTIL WE HAVE RECEIVED ALL OF THE REQUIRED INFORMATION AND ALL REGISTRATION FORMS ARE FILLED OUT COMPLETELY.**

**REGISTRATION FEES ARE NON-REFUNDABLE IF YOUR CHILD IS ACCEPTED**

# *Our Lady Queen of Martyrs Catholic Academy*

## INFORMATION FOR 2022-2023

### SCHOOL HOURS

3K and Pre-K for All: Arrive at 8:05am to 8:15am.

Both 3K and Pre-K enter and dismiss through the Ascan Avenue door.

Grades K-8: Arrive 7:55am to 8:05am.

Students enter through assigned grade level door. Children are marked late after 8:05am.

### DISMISSAL (reviewed each year)

3K & PK	2:35pm	Dismissal from Ascan Avenue door
Kindergarten	2:50pm	Dismissal from Austin Street door
Grade 2	3:00pm	Dismissal from Austin Street door
Grades 1, 3-4	3:00pm	Dismissal from school yard door
Grades 5-8	3:00pm	Dismissal from Ascan Avenue door

### SCHOOL CURRICULUM

3K and Pre-K for All NYS Pre-Kindergarten Early Learning Standards (Exploration and Units of Study)

Grades K – 8 Follow the New York State Curriculum guidelines.  
*You may check the New York State Website.*

### LUNCH PROCEDURE

Children eat lunch in their classroom (with a Lunch Parent supervising them) and then go outside (weather permitting) to the schoolyard for 20 minute recess. **NYC free Hot Lunch Express is available to all students.** All 3K/PreK students receive NYC Breakfast, Lunch and Snack. Parents in K-8 may order a desired lunch. Those students not choosing NYC Lunch Option **should bring a well-balanced lunch from home in the morning.** Fast-foods are not permitted, i.e., Wendy's, McDonalds, Pizza, etc. No deliveries will be accepted. Please use unbreakable beverage containers; include straws, forks, napkins, etc. Avoid sweets, "junk food" and glass bottles.

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## DRESS CODE (Required for 3K through 8<sup>th</sup> Grade Students)

Uniforms are to be worn at all times unless otherwise specified on the school calendar. If for any reason your child cannot be in uniform on a particular day, a written note from parent/guardian is required.

**PLEASE NOTE: ALL UNIFORMS, INCLUDING GYM UNIFORMS, SHORTS, SWEATS and SHOES MUST BE PURCHASED THROUGH AN APPROVED UNIFORM PROVIDER.**

## BEFORE SCHOOL PROGRAM

**PURPOSE:** This program was started to assist working parents whose children need supervision before school. You may drop your child off in the morning anytime between 7:00am and 8:00am. Please make sure your child eats breakfast before coming to school. The CURRENT cost per child is \$4.00 per day. You will receive a bill through the FACTS Tuition collection. The bill can be paid through FACTS.

## AFTER SCHOOL PROGRAM

**PURPOSE:** This program is available to all students in grades 3K – 7, from dismissal until 6:30pm. The program has been developed to assist working parents whose children require supervision after school. We provide a safe, relaxed, nurturing and supportive environment for your child/children. All children must be fully toilet trained in order to attend the after school program.

Fees are charged at an hourly rate. (See **FEES** at bottom of page.) Families are billed at the end of each week. Consent forms may be found online, or you may obtain a copy in the school office, in order for a child to participate.

**ACTIVITIES:** The children will eat a snack which will be followed by physical recreation (indoor/outdoor). Children will do their homework with the supervision of the teachers and will also be encouraged to study or read.

<b>AFTER SCHOOL FEES:</b>	\$8.00 per hour	for one child
(2021-2022 fees	\$12.00 per hour	for two children
Subject to change)	\$16.00 per hour	for three or more children

**PLEASE NOTE: FOR CHILDREN WHO ARE PICKED UP AFTER 6:30PM, THERE WILL BE AN UPCHARGE OF \$15.00 FOR EVERY 15 MINUTE INCREMENT YOU ARE LATE.**

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## **EARLY EDUCATION PROGRAM 2022-2023**

### 3K: FULL DAY (5 DAY PROGRAM)

**5 Days:            Monday – Friday            8:05am – 2:35pm**

Child must be: 3 years old by December 31, 2022

### PreK For All PROGRAM: FULL DAY (5 DAY PROGRAM)

**5 Day:            Monday – Friday            8:05pm – 2:35pm**

Child must be: 4 years old by December 31, 2022

**3K/PreK for All enrollment is done ONLY through official NYC website  
Myschools.nyc**

**From \_\_\_\_\_ to \_\_\_\_\_ – OLQMCA Code is 28QADY**

**(Dates have not been announced as of printing)**

### PreK for All Program (3K & 4K)

The 3K Program of Our Lady Queen of Martyrs Catholic Academy is designed for children who will be three by December 31, 2022 and the PreK program is for children who will be four by December 31, 2022. The programs are affiliated with the NYC Department of Education and run by OLQMCA. Classes meet five days per week.

The 3K and PreK children eat breakfast, lunch and snack in the classroom each day. All the food is provided through the NYC Department of Education. There is a rest-time in the classroom immediately after lunch.

The main focus areas of the program are the development of socialization skills and the development of language. The students are involved in a hands-on approach to learning. They engage in activities that foster verbal language development as well as fine and gross motor development. The children are given opportunities for creative play and participate in a variety of music and art activities. The 3K and PreK teachers and

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staff work in partnership with families to ensure that each child has a positive school experience.

Uniforms are worn by all 3K & PreK children and they can be purchased through an authorized uniform company. It is recommended that all students wear the gym uniform with all black or all white sneakers. School shoes can be purchased through an authorized shoe store.



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## Tuition Rates 2022-2023

	Parishioner Rates			Non-Parishioner Rates		
	One Child	Two Children	Three Children	One Child	Two Children	Three Children
Grades 1-8	\$5,425	\$9,200	\$12,400	\$6,300	\$10,800	\$14,500
Kindergarten	\$5,325	\$9,100	\$12,300	\$6,200	\$10,700	\$14,400

### Fees

(per new student)

	Registration	Computer and Supply (payable in November)
Kindergarten	\$350	\$225
Grades 1-8	\$220	\$225

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## ADDITIONAL FEES

<u>REGISTRATION FEE:</u>	Kindergarten	\$350
	Grades 1 – 8	\$220

## FUNDRAISING

**ONGOING** - Each child is required to sell one box of candy \$ 60

**CURRENTLY** - Each family is also required to spend a minimum of \$100 on raffles for a Home Academy Association (HAA) Fundraiser known as Pot of Gold.

***Due to COVID restrictions, we have suspended a few of our policies.  
The following will be reinstated when COVID restrictions end.***

## OTHER FEES

**ONGOING** - Computer /Supply Fee: Grades K – 8 \$225

**CURRENTLY SUSPENDED** - Dues for: Home Academy Association (H.A.A.)  
\$ 30 per family

## PLAY OR PAY

**CURRENTLY *SUSPENDED*** - Families are required to contribute 20 hours of volunteer service per year or are charged \$300 at the end of the school year (or \$15 per unfulfilled hour).

*Thank you for visiting*